GOVERNMENT OF ARUNACHAL PRADESH
DEPARTMENT OF TOWN PLANNING & ULB'S
ARUNACHAL PRADESH CIVIL SECRETARIAT
:: ITANAGAR::

No. DTP/Street Vendor-02/2016-17 **Dated Itanagar, the 21st September' 2018**

/PUBLIC NOTICE/

The Department of Town Planning & Urban Local Bodies, Government of Arunachal Pradesh has drafted the Arunachal Pradesh Street Vendors (Protection of Livelihood and Regulation of Street Vending) Scheme, 2018. A copy of same is uploaded on the website of department (**www.arunachaltp.nic.in.**).

Therefore, as per the provision contained under Sub Section (1) of Section 38 of the Street Vendors (Protection of Livelihood and Regulation of Street Vending) Act' 2014, any person / individual / organization & any department may submit their objections or suggestions to Director, Town Planning & ULBs, Govt. of Arunachal Pradesh, Mowb-II, Itanagar within 20 days from the date of issue of this public notice.

(Sukhvinder Singh)
Director, Town Planning & ULB's,
Govt. of Arunachal Pradesh
Mowb-II, Itanagar.

Memo No.DTP/Street Vendor-02/2016-17/1579-20 **Dated Itanagar, the 21st Sept' 2018**
Copy to:-

1. The Director, IPR, Govt. of Arunachal Pradesh, Polo Colony, Naharlagun with the request to publish the same in at least two local news papers for wide publicity of the same.
2. The SIO, NIC, Arunachal Pradesh Civil Secretariat, Itanagar with the request to upload the same on department website www.arunachaltp.nic.in..
3. Office copy.

21.9.18
Director
Deptt. of Town Planning & ULB's,
Govt. of Arunachal Pradesh
Mowb-II, Itanagar.

GOVERNMENT OF ARUNACHAL PRADESH

[DEPARTMENT OF TOWN PLANNING & ULB'S]

NOTIFICATION

(Dated Itanagar, the .....2018)

F. No. DTP/STREET VENDOR-02/2016-17– In Exercise of the powers conferred by section 38 of the Street Vendors (Protection of Livelihood and Regulation of Street Vending) Act, 2014 (Central Act 7 of 2014), and subject to the other provisions of the Act and the rules made there under, the Government of Arunachal Pradesh hereby frame the following Scheme for the street vendors, namely:-

CHAPTER-I

PRELIMINARY

1. **Short title and commencement-** (1) These Scheme may be called the Arunachal Pradesh Street Vendors (Protection of Livelihood and Regulation of Street Vending) Scheme 2018.

   (2) It shall come into force on the date of their publication in the *Official Gazette.*

2. **Definitions.-** In these schemes, unless the context otherwise requires-

   (a) "Act" means the Street Vendors (Protection of Livelihood and Regulation of Street Vending) Act, 2014 (Central Act 7 of 2014),

   (b) "form" means the form appended to this scheme,

   (c) "rules" means Arunachal Pradesh Street Vendors (Protection of Livelihood and Regulation of Street Vending) Rules, 2018;

Words and expressions defined in the Act and the rules and used in this scheme shall have the same meanings as respectively assigned to them in the Act or the rules.

CHAPTER-II

MANNER OF CONDUCTING SURVEY

3. **Process of Survey.-** (1) The town vending committee shall conduct the survey itself or get it done by any suitable agency on prior approval of the State Govt.

   (2) Adequate publicity of the proposed survey shall be given:-

   (i) on its website,

(ii) by publishing in any two prominent local newspapers published in the local language of the area,

(iii) by placing it on the notice board of the ward offices, and

(iv) by placing a copy in any conspicuous place in the local market within the jurisdiction of the local authority.

(3) The survey outcome shall be available in the digital format.

(4) The process of survey shall be completed within a period of six months from the date of publication of the same in the local newspapers of the Municipality area etc.

(5) The issuance of certificate of vending shall be completed within a period of one year from the date of the commencement of the survey.

(6) The survey will capture the geo-coordinates of the place of vending and other details of the vendors as indicated in **Form-I**, of the Schedule.

CHAPTER – III

ISSUE OF CERTIFICATE OF VENDING

4. **Certificate of Vending to street vendors.-** The street vendor identified by the survey shall be issued a certificate of vending within a period of one year from the date of commencement of survey. The certificate of vending shall be in **Form II**.

5. **The terms and conditions for certificate of vending.-** The street vendor to whom a certificate of vending is to be issued:-

(i). shall not have any other means of livelihood except street vending,

(ii). shall not be carrying on the vending activity from any other site in any other place, outside the jurisdiction of the concern Municipality area.

(iii). shall carry the vending himself/herself or through his/her family members who shall not be less than fourteen years of age,

(iv). the street vendor shall not be less than fourteen years of age on the date of survey,

(v). the certificate of vending cannot be leased, rented or sold to any other person. An undertaking in this respect along with the conditions (i) and (ii) shall be submitted by the street vendor to the town vending committee, in **Form III**, and

(vi). the certificate of vending should have photograph of the person vending and that of the spouse or dependent child provided they are involved in vending form that site. Photographs of all such persons shall also be added in the certificate.

6. **New Sites and Street Vendors:** (1) new street vendors who wish to carry on street vending during the intervening period of two surveys, shall apply through the local authority for the certificate of vending, and

   (2) Identification of new sites, acceptance of application from new vendors and the allotment of certificate of vending to new applicants by the local authority shall be a continuous process.

7. **Format of Identity Card** - The identity card to be issued to the street vendor shall be in **Form IV**.

8. **Criteria for certificate of vending.**- The following criteria shall be adopted for issuing certificate of vending to street vendor, namely:- (i) name of the person shall appear in the survey carried out by the town vending committee,

   (ii). person should be a street vendor only and shall not be engaged in any other occupation,

   (iii). such person should not have other parallel vending site in any other place. However, his/her spouse and any child above fourteen years of age may have a different vending site,

   (iv). the person should have completed the age of fourteen years,

   (v). person should carry the vending by himself/herself or through his/her family member or employee provided that such family member or employee has completed fourteen years of age.

   (vi). the certificate of vending cannot be leased, rented or sold to any other person. An undertaking in this respect in **Form III** shall be submitted by the street vendor to the town vending committee,

   (vii). Transfer of vending license upon the death of vendor should be in favour of his/her legal heir having no license at any other place or zone in his/her name, and

   (viii). the validity of certificate of vending shall be for a period of five years.

CHAPTER – III

RENEWAL, SUSPENSION AND CANCELLATION OF CERTIFICATE OF VENDING

9. **The renewal of certificate of vending**- (1) The certificate of vending may be renewed after every five years. It shall be a simple process of paying the fees for renewing the certificate of vending. The local authority shall put up the list of the vendors whose due dates for renewal falls within a period of two months. It shall be indicated in the list, the amount and the place where such fees may be paid.

   (2) the town vending committee shall publish a list of defaulter street vendors who failed to pay the renewal fees of certificate of vending.

(3) The renewable fees of the certificate of vending shall not be less than Rs. 500 (Per year).

(4) One month grace period may be granted for the payment of renewal fees without any penalty.

(5) After expiry of the period one month, the certificate of vending may be renewed on payment of renewal fees and the penalty of Rs. 25 per day for the delayed period, and shall not extend to 6 months with penalty thereof.

(6) If the vendor fails to renew his/her certificate of vending in the aforesaid period, the town vending committee shall serve a notice to the vendor asking him to submit reasons within fifteen days from the date of issuance of the notice as to why his/her certificate of vending should not be cancelled. If he/she fails to give any reason to the satisfaction of the town vending committee, his/her certificate of vending shall be cancelled.

10. Manner in which certificate of vending may be suspended or cancelled.- (1) The town vending committee shall impose fine and give warning to the street vendor if he/she found guilty of breach of conditions laid down in the certificate of vending which includes the following namely:-

(i). He/she is carrying out vending, squatting or hawking in the area or market other then mentioned in the certificate of vending,

(ii). misrepresented the age for eligibility to get the certificate of vending,

(iii). if the area allotted has been increased, occupying the additional area unauthorisely,

(iv). any permanent structure has been constructed on the allotted place,

(v). certificate of vending is rented, sold or leased out to any other person,

(vi). the certificate of vending has not been renewed after the prescribed period is over, and

(vii). Failure to pay vending fees for a period of 6 months with penalty thereof.

(2) Any street vendor who has employed any child below fourteen years of age (under Child Labor (Prohibition and Regulations) Act, 1986) shall be given a warning by the town vending committee. If he/she fails to carry out the direction given in the warning, his/her certificate of vending shall liable to be cancelled.

(3) Any street vendor who is guilty of mis-behavior with woman vendor may be given a warning, based on the written complaint filed by the aggrieved person. However, on the repetition of such mis-behavior may result in the cancellation of the certificate of vending.

CHAPTER-IV

FEES

11. **The vending fees to be paid on basis of commercial potential of the site of vending.**- The town vending committee shall fix vending fees depending on the foot fall of the area but such fees shall not be less than Rs. 150 and more than Rs. 1500 per month. Every year ten per cent. fees shall be increased. The local authority may collect vending fees annually if it deems fit.

    Explanation:- The vending fees shall be according to the category of the street vendors and the status of the market. The rationale is obvious. Income potential differs from area to area. High footfall areas offer high vending opportunity compared to lean footfall areas. Therefore, it is obvious to fix the fees at different rates for different categories of vending zones. Similar position may be for varied rates for Cities and towns of different categories.

12. **The manner of collecting vending fees, maintenance charges and penalties and availing of civic services.-** Every town vending committee shall have a bank account and the street vendors shall deposit all the money per month or year into that account along with such details as prescribed by the town vending committee. An annual audit of such account shall be carried out by the town vending committee. The local authority is free to make its own arrangement for collection of fees or charges for the town vending committee.

CHAPTER-V

CATEGORIES OF STREET VENDING

13. **The categories of street vendors other than stationery and mobile vendors**- The local authority shall report to the State Government in case there is any category of street vendors other than stationary and mobile vendors are operating from its area.
14. **Preference for issue of certificate of vending-** The town vending committee in issuing the certificate of vending shall accord priority to the senior citizens, persons with disabilities, single mothers and widows. However, reservation policy has to be followed by the town vending committee in conformity with the provisions of the Act.

CHAPTER-VI

RELOCATION AND EVICTION OF STREET VENDORS

15. **Public purpose for which a street vendor may be relocated and the manner of relocation.-** (1) Any project of public purpose requiring temporary or permanent shifting of the street vendors in the project related area, the concern authorities shall.-

(i) Adjust the street vendors required to be removed, to the extent possible, in any nearby place temporarily or permanently, and

(ii) After the completion of the project, the street vendors relocated may be brought back and adjusted in the newly developed project area to the extent possible. The decision of the town vending committee in this regard shall be final.

(2) The rehabilitation of street vendors under any public purpose would require the following steps, namely:-

(i) Give an estimate of footfall status in an area where from the vendors are to be shifted,

(ii) Total number of vendors to be shifted,

(iii) Footfall status of the alternative sites,

(iv) Holding capacity of the alternative sites,

(v) Likely availability of vending space after the project is completed,

(vi) Temporary allotment of sites for shifting the vendors which may be done by lots,

(vii) Where number of vendors in the original site is more than the number which could be accommodated after the project is completed, method of allotment by lot may be adopted, and

(viii) The vendors who were carrying on business from a government land may either be placed in a plot owned by the public authority or can be organized on the road, depending on the availability of the space & not prohibited by Traffic regulation to that effect.

16. Manner of evicting a street vendor.- (1) The town vending committee shall bring in its agenda and discuss the issue of eviction of street vendors two months prior to the issuance of one month notice of eviction, so that a survey can be conducted to identify an equally ideal vending site for the street vendors.

(2) The one month written notice shall be served personally, displayed in public place or by a registered post in the name of the street vendor prior to the eviction.

(3) In case the registered post comes back undelivered, the said notice shall be pasted in the area where from such person is carrying on his/her vending activity. That would be deemed to be considered as the service of the notice to the person concerned.

17. Manner of evicting a street vendor physically on failure to evict.- (1) Any street vendor who fails to move out on the expiry of the period mentioned in the eviction notice shall be liable to pay default amount for each day.

(2) The default amount or the penalty payable by the street vendor for this purpose may extend up to Rs. 250. However, the penalty shall not exceed the value of the goods seized.

(3) If within fifteen days, he/she himself/herself fails to vacate the allotted place, the local authority shall physically remove in from the site, if needed, by taking police help.

CHAPTER-VII

SEIZURE OF GOODS

18. The manner of seizure of goods by the local authority.- Where the goods of the street vendor are to be seized under sub-section (1) of section 19 of the Act, the following aspect requires to be taken into consideration, namely:-

(i) Only the authorized person from the local authority shall conduct the seizure of goods,

(ii) The list of goods so seized shall be made and signed by the authority, and

(iii) The street vendor whose goods are seized should be given a proper receipt by the authority.

19. Manner of reclaiming seized goods and fees thereof- (1) The local authority shall release the perishable seized goods, on the same day and in case of non-perishable goods within two working days.

(2) The fees to be paid by the street vendor reclaiming the goods shall not exceed the value of the total goods so seized.

(3) In the case of vending of goods without certificate, the charges shall not exceed Rs. 500/- for reclaiming the seized goods.

(4) In the case of perishable goods, the vendor may be given option to take the goods back immediately or within the working period in the next twenty-four hours by paying necessary penalty.

CHAPTER-VIII

SOCIAL AUDIT

20. Manner for carrying out social audit under sub section (3) of section 26 of the Act-

(1) The town vending committee shall constitute a three member unit for the purpose of carrying out social audit of its activities required to be performed under the provisions of Act, rules or this scheme.

(2) The social audit unit shall be an independent body and shall consist of.-

(i) An eminent Academician in the field of Sociology,

(ii) An eminent Social Activist, and

(iii) A retired Administrator.

(3) the adequate supporting secretariat staff with office space and equipments shall be provided by the local authority to the social audit unit.

(4) The social audit shall be carried out at least once in every three years. The schedule for the conduct of the social audit shall be decided in three months advance.

(5) The town vending committee shall provide details of all relevant information to the adult unit, at least a fortnight before the social audit process commences. Such details include,-

(i) Status of implementation of the Act, rules and the scheme for street vendors,

(ii) The record of the minutes of the meetings of the town vending committee conducted in those years,

(iii) The record of all registered street vendors,

(iv) The record of appeals made before the local authority under section 11 of the Act,

(v) The record of all grievances or disputes brought before the grievance redressal committee constituted under section 20 of the Act.

(vi) The record of the total numbers along with details numbers of evictions, confiscation of goods and the relocation of street vendors taken place in those years, and

(vii) The records of social audit reports, if any, taken place previously.

21. Meeting and working of social audit unit.- (1) The social audit unit shall conduct meetings and the focused group discussions with street vendors on various aspects of the implementation of the Act, rules and the scheme.

(2) The audit unit shall record in writing the grievances of the street vendors on any issue or problem faced by them.

(3) At the culmination of the social audit process, the unit shall record its findings in writing.

(4) The audit unit shall hold a social audit public meeting at the town vending committee office. The members of the committee and representatives of the local authority shall attend the meeting. The street vendors of the particular area and other persons from the public may participate in such meeting. The audit unit shall read out its findings at the meeting. The street vendors shall be encouraged to testify and the town vending committee shall respond to each of the issues identified in the social audit by giving clarification and explanation to the affected party and the public as to ascertain whether action was taken or not taken according the social audit report.

(5) The audit unit shall give adequate advance public notice of the social audit public meeting.

(6) The local authority shall, on each finding of the social audit in the cases of gaps, lapses or deviations, fix responsibility and shall take immediate corrective measures or disciplinary action. In case of a dispute, an administrative enquiry may be conducted by the local authority and action be taken accordingly in the shortest time possible but in any case not later than a month.

(7) The statutory requirement of conducting social audit shall not preclude any independent initiative to carry out normal audit of accounts relating to Street Vendors.

(8) The social audit report submitted in this process shall form a part of the record and shall be responded to by the town vending committee. Where shortcomings are found, immediate action shall be taken as per this scheme or the rules. The action taken report shall form part of the record.

(9) The cost of conducting social audit shall be met from the budgetary provisions of the town vending committee.

CHAPTER-IX

MISCELLANEOUS

22. Conditions for private places as vending zones - Where the local authority decides to declare any private land as the vending zone, it shall take into consideration the possibility of offering compensation in form of additional Floor Space Index (FSI) or Floor Area Ratio (FAR) than prevailing in that area or Transferrable Development Rights (TDR) in case the General Development Control Regulations (GDCR) of the local authority has got the provisions of it. The street vendors are to be accommodated in the ground level only.

23. Terms and conditions for street vending for up keeping public health and hygiene.-

(1) The local authority shall provide to the street vendors, a proper place to dispose off their waste materials in order to maintain a hygienic environment.

(2) The street vendors should use proper covered dustbins to dispose of the waste materials. The used water should also be disposed off in a covered container.

(3) The local authority should ensure and provide the street vendors clean and fresh water along with the street light facility wherever possible.

(4) An attempt should be made to provide clean and properly constructed toilets with water and electricity facility in order to maintain public health and hygiene near the street vending strips.

24. Designation of Nodal Officer for co-ordination at the State/UT level - (1) The State or UT Government, as the case may be, shall appoint an officer not below the rank of Joint Secretary to government, as a Nodal Officer for co-ordination of all the matters relating to street vendors.

(2) The nodal officer shall have at least a half yearly meeting with the local authorities in order to get himself/herself acquainted with various field level issues.

(3) The nodal officer may collect feedback from the street vendors relating to the issues and problems faced by them.

25. Maintenance of proper records and documents in respect of street vendors,-

(1) The town vending committee shall maintain the records in respect of the following matters:-

(i) Details of agenda papers and minutes of the meetings of the town vending committee,

(ii) Survey procedure, updated database (preferably in digital format and including the documents submitted for the identity and address) and final reports,

(iii) Details of the allotment and relocation of sites to the street vendors,

(iv) All the decisions of the appellate committee ad grievance redressal committee,

(v) Details of certificate of vending and identity cards issued, and

(vi) Papers for initiating five yearly survey.

Note: The records of the survey outcomes and the allotment of sites, certificates of vending and identity cards shall be considered to be of permanent nature.

(2) The appellate committee shall maintain the records relating to the appeals filed before it.

(3) The grievance redressal committee shall maintain the records relating to the applications filed before it.

(4) The local authority shall maintain the records of seizure of goods from any street vendors, counter foil of the receipt given to the street vendors after seizure of goods, compensation paid for the seized goods and the penalty recovered from the street vendors.

26. Manner of carrying out vending activities on time-sharing basis.- (1) The town vending committee shall determine vending activities on time sharing basis depending on the market needs.

(2) The women vendors shall not be discriminated while allotting time-sharing vending activities.

27. Principles for determining vending zones.- (1) An intensity of footfall, road width an density of the vehicular and pedestrian movement shall be the cornerstone for deciding vending and no vending zones.

(2) There shall be no restriction free vending zones in the City/Town and no vending zone should be minimal. The town vending committee shall decide a particular street or market as vending zone or no vending zone on the basis of the following considerations, namely:-

(a) There shall not be any totally restriction-free-vending-zones in the City/Town. The holding capacity of an area would put the ultimate limit on the number of street vendors which can be positioned in any area. However, there shall not be any restriction on mobile vending in such area if vendors continuously move without affecting traffic and commuter movements.

(b) Restricted vending zones should be linked up with the road width keeping in view the following aspects, namely:-

(i) There shall not be any stationary street vending on a road having width up to 3.5 meters. But street vending can be allowed if it is declared as no vehicular road,

(ii) There shall not be any stationary street vending on a road having width between 6 meters to 9 meters. However, street vending shall be allowed if such road is declared as one way vehicular road,

(iii) There shall be only one side stationary street vending on a road having width between 12 meters to 24 meters, while both side stationary vending shall be allowed on a road having road width of 30 meters and above,

(iv) The number of street vendors shall be decided by considering holding capacity of each designated vending area on such a road,

(v) Such stationary vending shall be allowed after taking the clearance from traffic police regarding the smooth vehicular and pedestrian movement. If required, road side parking shall be banned in such area where street vending is allowed,

(vi) Mobile vending shall be allowed on such road looking to the traffic and pedestrian movement, and

(vii) A suggestive road design is provided in the Annexure appended to the scheme.

(c) In the no vending zones,-

(i) No vending within 50 meters from any crossing of two or more roads on all sides, both sides of the railways crossing and any declared heritage structure by the local authority.

(ii) The town vending committee may decide the distance to be kept free from street vending near the important institutions like the Secretariat, District Commissioner, offices of District Panchayat, Municipal Corporation, Municipality, Nagar Panchayat, Court, Cantonment Board and State/UT archeological monument attracting a high football at its discretion taking into account the specifics of the area concerned.

28. Principles for determining holding capacity of vending zones and undertaking comprehensive census and survey,- (1) Sub-section (2) of section 3 of the Act provides that two and half percent of the population of ward or zone or town or City shall be accommodated in the vending zones.

(2) The holding capacity will indicate the maximum number of vendors that can be accommodated in a defined vending zone. This shall be calculated on the basis of total area available for street vending divided by the standard unit size decided by the town vending committee. The town vending committee may follow the following criteria for this purpose, namely:-

(i). A maximum of 2.2 sq.mts area as 'vending area' shall be provided to each vendor/hawker with dimension of 1.8 meter x 1.2 meter,

(ii). Passage of 1.0 meter width in front of stalls / push carts shall be reserved as 'extension' for consumers / users to stand or buy the goods,

(iii). A walkway / footpath of 1.0 / 2.0 meters width shall be provided for pedestrians in front of extension space depending on the width of the road,

(iv). The carriageway shall not be allowed to be used for street vending,

(v). If the width of road permits, street vending may be allowed on both sides of the road, and

(vi). No vending activity shall be allowed at a distance of fifty meters from any junction, exit or entry of road or the railway crossings.

29. Criteria for relocation.- The following criteria shall be adopted for relocation, namely:-

(i) Relocation shall be avoided as far as possible, unless there is clear and urgent need for the land in question,

(ii) Affected vendors or their representatives shall be involved in planning and implementation of the rehabilitation project,

(iii) The town vending committee shall engage in the dialogues with the representatives of the markets,

(iv) A mutually agreed place for relocation should be considered under the implementation of the rehabilitation project,

(v) Affected vendors shall be relocated so as to improve their livelihoods and standards of living or at least to restore them, in real terms, to the income potential of the site before the eviction,

(vi) Livelihood opportunities created by new infrastructure development projects may be used to accommodate the displaced vendors so that they can make use of the livelihood opportunities created by the new infrastructure,

(vii) Any kind of loss of assets shall be avoided,

(viii) Any transfer of title or other rights in land shall not affect the interest of street vendors on such land and any relocation consequent upon such a transfer shall be done in accordance with the provisions of this Scheme,

(ix) Natural markets where street vendors have conducted business for over fifty years shall be declared as heritage markets and the street vendors in such markets shall not be relocated, and

(x) The local authority shall prepare a list of such markets and declare them as 'heritage markets'. The local authorities in collaboration with the tourism department shall promote such markets as tourist markets by incorporating such elements as may bring in a local flavor or create a local ambience.

By order and in the name of Governor of Arunachal Pradesh

S.K. Jain, IAS
Secretary to Government
Department of Town Planning & ULB's
Govt. of Arunachal Pradesh
Itanagar.

SCHEDULE

FORM I

[See section 3(6)]

SURVEY QUESTIONNAIRE

Sr. No.	Questions
1.	Photograph of Vendor with Location
2.	Photograph of Vendor With Thela/Vending Place
3.	Identity Proof – 1 (Single Photograph)
4.	Identity Proof – 2 (Single Photograph)
5.	Video of the vendor, vending place and its surrounding
6.	Ward number
7.	Street Name
8.	Nearby landmark
9.	Type of area o Residential o Commercial area/Natural Market o School/Collage Area o Religious site o Garden/Open space o Railway Station o Industrial area o Public place or Government Office o Heritage site o Highway o Bus Stand o Hospitals o Other
10.	Place of Business o Main road/Lane/Chowk o Footpath o Service Area/Road

	o Open Plot Within Premises

	o On Closed Drainage Line o Private Property/Plot o other
11.	Nature of Business o Fast food items and drinks o Fruits and Vegetables o Readymade Garments (old and new) o Footwear and leather goods o Ceramic products o Plastic products o Cutlery and Utensils o Jewellery o Accessories (bags, watches, wallets, belts, hair-accessories, mobile accessories, etc) o Cosmetic products o Books and newspaper o CDs/DVDs o Lottery tickets o Flowers Vendor o Stationery products o Paan/Cigarette/Beedi/Tobacco products o Sea food vendor o Dairy and poultry products o Bakery products o Pooja products o General household products o Miscellaneous o Service providers o Others
12.	If service Provider than Nature of Business

	o Cobbler o Barber o Tailor o Repairs automobiles o Mechanical work o Technical work o Cutlery and Utensils o Dhobi o Painter o Chaabiwala o Kabaadiwala o Others
13.	Name of Thela/Vending Place
14.	Vendor's Name: First name
15.	Vendor's Name: Middle Name
16.	Vendor's Name: Surname
17.	Residential Address
18.	Block
19.	City/Town
20.	District
21.	Mobile No.
22.	Phone No.
23.	Age
24.	Gender o Male o Female o Trans Gender

25.	Nationality o Indian

	o Other
26.	Religion o Hindu o Muslim o Sikh o Christian o Jain o Buddhist o Other
27.	Caste o General o Scheduled Caste (SC) o Scheduled Tribe (ST) o Other Backward Class (OBC) o Other
28.	If you come under SC/ST/OBC Category, Do you Certificate for the same? o Yes o No
29.	Marital Status – o Married o Unmarried o Widow/Widower o Divorced o Separated
30.	Level of Education Attained- o Illiterate o Primary(1-5) o Middle School (6-8) o Secondary (9-10)

	o Senior Secondary (11-12) o Diploma o Graduate o Post Graduate o Other

31.	Details of Disability – o Visually Impaired o Deaf o Dumb o Disabled by hand/leg o Mentally Challenged o Other
32.	In case of disability, do you have a certificate? o Yes o No
33.	If yes, list the Certificate No.
34.	Do you fall under BPL? o Yes o No
35.	If yes, BPL Card No.
36.	Migration o Belong to this city o Have migrated
37.	If migrated, Please specify the name of you Native Place's District.
38.	Since how many years have you been living in this city?
39.	Do you possess any residential proof? o None o Voter Card o Ration Card o Aadhar Card o APL/BPL Card

	o Electricity Bill o Municipal Tax Bill o Inner Line Permit (ILP) o Other
40.	Total number of Family Members – Male Members
41.	Total number of Family Members – Female Members
42.	Out of total, number of children (below 14-Both Male & Female)

43.	Total number of earning members – Male
44.	Total number of earning members – Female
45.	Tout of total, number of children earning (below 14 – Both Male & Female)
46.	Is there any other person who worked as a street vendor except you in your house? o Yes o No
47.	Relation with you – o Husband o Wife o Brother o Sister o Mother o Father o Others
48.	Full name of Member (working/worked as street vendor)-
49.	Do you have any other source of income? o Yes o No
50.	What work did you do before street vending?
51.	In which city did you work before?
52.	For how many years have you been engaged in street vending?

53.	For how many years have you been working in this area?
54.	Do you possess any license issued by Deputy Commissioner/ Municipality /City Civic Body for street vending? o None o Mobile License o Stationary License o Cabin License o Other
55.	How often do you go for street vending?

	o Daily o One to two days per week o More than two days per week o Fort-nightly o Monthly o Seasonal o Not fixed
56.	Type of Business – o Mobile o Stationary o Both
57.	How much distance do you have to cover to come to this place for Vending?
58.	How many hours do you work in a day?
59.	Exact time of Vending _____To _____hrs
60.	How much KM distance do you travel for work in a day, when you are doing Mobile Vending?
61.	What type of structure is being used for Vending? ➢ Kachcha ➢ Pakka ➢ Semi-pakka

62.	How much land space are you using for your vending? (In sq.ft.)
63.	Are you using any vehicle for vending?
	o Yes o No
64.	**If yes,** then which of the following vehicles do you use?

	➢ Tempo ➢ Auto ➢ Van ➢ Handcart ➢ Bicycle ➢ Bullock cart ➢ other
65.	Ownership of vehicle
	o Self o Family o On rent o Partnership o Other
66.	How much rent do you pay for these vehicles? (if any)
67.	How many months do you work in a year?
68.	Do you do the same work mostly? o Yes o No
69.	Are you satisfied with this location as a place for your business?
	o Yes o No
70.	If yes, then why? ➢ The place is nearby your house ➢ Good relations with the people in this area ➢ No local interference. ➢ Crowded place

	➢ Good locality ➢ Well known market ➢ Convenient for customers ➢ Near office or educational institution ➢ Other
71.	If no, then why? ➢ Less income ➢ Unsuitable for health and business

	➢ Local people object against the business ➢ Interference by employees of Municipalities. ➢ Other illegal businesses around ➢ Problems created by Police Department ➢ Transportation problem ➢ other
72.	Number of people you have employed – o None o 1 o 2 o Others
73.	How do you pay your employees? ➢ Daily wages ➢ Weekly ➢ Monthly
74.	Average Amount paid to employees -
75.	Do you pay any rent for your vending place? o Yes o No
76.	To whom do you pay rent? ➢ Civic Body ➢ Nearby shopkeeper ➢ Owner of the place

	➢ Other
77.	Type of payment ➢ Daily ➢ Weekly ➢ Monthly ➢ Other ➢ Amount -
78.	Amount of payment -
79.	From where do you purchase goods for carrying out your business? o Manufacturer o Wholesale market

	o Distributor o Other
80.	From where do you get the initial seed money to purchase goods? o Own money o From landlord o From Banks o Credit Societies o Other sources
81.	How often do you buy raw materials for your business? o Not applicable o Daily o Weekly o Monthly o other
82.	How much do you spend on the purchase of goods on a daily basis?
83.	How much do you earn from your total daily sales?
84.	How much profit do you make on a daily basis?
85.	Have you taken any loan? o Yes

	o No
86.	If yes, please specify amount -
87.	Do you have any Savings Account in any Bank? o Yes o No
88.	If yes, please specify the name of Bank -
89.	Do you have any Insurance? o Yes o No
90.	If yes, Kindly specify -
91.	Have you taken any advantage of any other Social Security Schemes? o Yes o No
92.	If yes, kindly specify the scheme -
93.	Are you satisfied with the work you have selected?

	○ Yes ○ No
94.	If the authority provides a vending place elsewhere in the same area or any other area, are you ready to shift your cart/setup to the allocated area for vending goods? ○ Yes ○ No
95.	Would you need a covered market space with the raised platform and storage space? ➢ Yes ➢ No
96.	Would you need an uncovered open space at the ground without the raised platform? ➢ Yes ➢ No
97.	Are you a member of any street vendor union or association?

	○ Yes ○ No
98.	Name of the organization
99.	Are you aware of "The Street Vendors (Protection of Livelihood and Regulation of Street Vending) Act, 2014"? ○ Yes ○ No
100.	Are you interested in obtaining a license under the Street Vendor Act? ○ Yes ○ No
101.	How much Annual fee are you willing to pay for the license? ➢ Rs. 100 ➢ Rs. 250 ➢ Rs. 500 ➢ Rs. 1000
102.	What is your favorite time for business? ○ Morning ○ Noon time

	o Evening
103.	What kind of market do you vend in? o Natural Market (Daily Market) o Holiday Market o Weekly Market o Festival Market o Other
104.	Do you have access to free drinking water near your place of work? o Yes o No
105.	Do you have access to toilet facility near your place of work? o Yes o No

106.	How do you dispose of the garbage generated by your vending? o Municipal bins o Private bins o On road/street o Dump t in a water body o Through door to door collection o Other
107.	Do you have (access to) storage facility at your place of work? o Yes o No o Not Applicable
108.	What type of light source do you use? o None o Street Light o Gas/Oil Lamp o Battery Operated o Solar Light o Generator o Paid Electricity Connection o Other

109.	Are you aware of any Traffic problems caused because of Street Vending? o Yes o No
110.	If yes, what are the solutions to avoid problems?
111.	Which type of facility do you desire for your business? o Different market o Water o Electricity o Common toilet
	o Common lighting facility o Waste disposal facility o Security o A cleaning person o Parking o Labour for parking and transport management o other
112.	Any Special Remark or Comment of Vendor -
113.	Surveyor's Note -

SCHEDULE
FORM II

[See clause 4]

FORMAT FOR CERTIFICATE OF VENDING

1. Name of the vendor :
2. Name of the spouse or dependent child if involved in vending with the vendor :
3. Photo of the vendor along with his/her spouse or dependent child if involved in vending with the vendor :
4. Age and sex of the person whose photo appears :
5. Address of the street vendor where he/she is residing :
6. Category of vending :

   i. Mobile :

   ii. Stationary :

   iii. Any other (specify) :
7. Name of the vending place (whether it is historical place, park, market, in front of school/college/hospital/bus stand or mall etc) :
8. Name of the local authority:
9. Date of issue of the certificate of vending :
10. Validity of certificate (since the law provides for survey every five year, the certificate of vending should also be issued for a period of five years):
11. Unique registration number:
12. The signature of the authority with seal:

SCHEDULE
FORM III

[See clause 5 (i) (ii) and (v)]

FORMAT FOR LETTER OF UNDERTAKING BY A STREET VENDOR

I, ..., wife / son / daughter of Shri ....., Registration / Certificate of Vending No. ..... Of ..... town vending committee, hereby declare that the certificate of vending granted to me shall not be leased, rented or sold to any other person.

I, further declare that I am not engaged in any other business / not vending from any other vending site / not employed with any organization.

Name and Signature of the Vendor: .....

Registration / Certificate of Vending Number: .....

Date:

Place:

Signature of Vendor

SCHEDULE
FORM IV

[See clause 7]

FORMAT FOR IDENTITY CARDS

1. Name of the vendor :
2. Age and sex of the vendor :
3. Address of the street vendor where he/she is residing :
4. Address of the vending site :
5. Photograph of the vendor :
6. Phone number of the vendor :
7. Category of the vending :
8. Municipal ward or zone number (write site of vending):
9. Police station of the area, (write in vending site) :
10. Date of issue of the identity card:
11. Validity period of identity card:

Date:

Place: The signature of the authority with seal: